

**BY-LAWS**  
**GREATER JOHNSTOWN HIGH SCHOOL ALUMNI ASSOCIATION**

**OUR MISSION STATEMENT**

The Greater Johnstown High School Alumni Association, a volunteer organization of graduates and friends of Johnstown Central High School and its successor, Greater Johnstown High School, is committed to projecting the tradition and the pride of our high school years into a viable support arm for today's students. As an alumni association, we will renew old friendships and create new ones as we work on programs designed to help develop the high school of today and its leaders of tomorrow

**ARTICLE I**

Name

This organization shall be known as the Greater Johnstown High School Alumni Association

**ARTICLE II**

Purpose/Objective

The purpose/objective of the Association shall be:

1. Promote a spirit of alumni unity and camaraderie through communication, reunions, and social programs.
2. Maintain current database of said alumni including location and other pertinent information.
3. Actively support and promote the Greater Johnstown Public Schools within the community, especially in funding sources for academic and athletic programs, and promoting general fellowship and community involvement within the school district.
4. Provide a source of historical information about the Greater Johnstown Public Schools through the acquisition and maintenance of school memorabilia.

**ARTICLE III**

Membership

Any individual who attended (whether graduated or not) the high school is eligible to become a member of the Association

Section A – Membership Classes

There shall be four classes of membership

1. Regular Member: Any individual who attended Greater Johnstown High School and who agrees to comply with the rules of the Association and pay annual dues shall be considered a member in good standing. Regular members are allowed to vote and hold office.
2. Friend (Associate) Member: Any individual who has not attended Greater Johnstown High School such as faculty members, parents of students (both past and present) and other friends of the school district who wish to promote the ideals of the Association and pay annual dues shall be considered a

member in good standing. Associate members are allowed to vote, but cannot hold office.

3. Life Member: Any individual eligible for membership into the Association may pay the established one time membership dues to become a life member. Married GJHS graduates may obtain a joint life membership by paying the established one time joint membership dues.
4. Honorary Member: The Board of Directors of the Association, after seeking input from the membership, may nominate individuals to be conferred with an Honorary Membership. Honorary memberships shall be conferred on individuals who have significantly contributed to the advancement of the Johnstown Public Schools. Honorary members may raise and debate issues, but have no voting privileges.

#### Section B – Dues

Eligible individuals become members of the Association by submitting an application for membership accompanied by dues payment. The Board of Directors of the Association will set a fee for both annual and lifetime dues. These dues can be increased following vote by the Board of Directors. Annual dues shall be due by July 1 of each year and be valid until June 30 the following year.

#### Section C – Entitlements

Members will receive a membership card, a lapel pin and the Association newsletter which is mailed quarterly.

#### Section D – Termination

Members who do not renew their membership will be placed in an INACTIVE file after 90 days. On an annual basis, all inactive members will receive one reminder that they are delinquent and will have the option to renew their membership at any time. Membership in the Association will terminate upon failure to pay annual dues.

### **ARTICLE IV**

#### Organization

##### Section A – Board of Directors

The governing body of the Association shall be the Alumni Board of Directors and shall consist of between 12 to 16 members.

A-1 - Board of Director members must attend at least 7 meetings annually to remain in good standing.

##### Section B – Term of Office

The term of office for each director shall be two (2) years. The term will begin at the July meeting of the Board of Directors. There are no limits to the number of terms a person may serve on the Board of Directors. Each year, 3 members will be elected to replace the Directors whose term of office expires on June 30, if necessary.

### Section C – Quorum

A majority of the Alumni Board of Directors shall constitute a quorum for conducting the business of the association.

## **ARTICLE V**

### Election to the Board

Section 1 - The President shall appoint a Nomination Committee to submit a list of nominees who shall serve two year terms on the Alumni BOD. All nominees must be members of the Association and agree to serve if elected.

Section 2 - Additional Association members can be nominated by the general membership. A person must indicate his or her desire to serve on the BOD and must obtain the signatures of 3 additional members who support the nomination. These names will be submitted to the Nomination Committee prior to the May meeting so they can be considered for nomination.

Section 3 - All active association members will be eligible to vote for persons who will serve a two year term on the BOD through a voting ballot mailed to them which they will mail back to the BOD on the appropriate date. No votes beyond the designated date will be counted.

## **ARTICLE VI**

### Officers

#### Section A – Officers

The officers of the Association shall be the President, Vice President, Recording Secretary, Treasurer.

#### Section C – Powers

The officers are vested with the powers appropriate to their elected office to accomplish the tasks necessary for the successful, day to day operations of the Association.

The President shall be the chief operating officer of the Association, shall make the decisions concerning Association day to day operations and shall direct the activities of the Vice-President, Treasurer, Recording Secretary, and various committee members.

The Vice-President shall assist the president and perform the duties of the President if the President is incapacitated. The Vice-President shall also oversee the activities of the assigned committees.

The Treasurer shall be responsible for the financial records of the Association. All proceeds are submitted to the Community Foundation of the Alleghenies. The Foundation maintains all records of income, expenses, disbursements, and investments.

The Recording Secretary shall be custodian of the Association's business records including the minutes of the meetings, committee reports and documents produced by the Association Officers and the Board of Directors.

Section D – Resignation

Any officer may resign by tendering a letter of resignation to the President of the Board of Directors.

Section E – Removal from Office

Any officer who fails to perform the duties of the office to which the individual has been elected may be removed from the office by a two-thirds vote of the Board of Directors.

Section F – Vacancies

If the President resigned or is removed from office, the Vice-President will assume the duties of the President for the remainder of the existing term. If the Vice-President, Treasurer, Recording Secretary, resign or are removed from office, the President will nominate to the Board of Directors, individuals to fill the vacant office for the remainder of the existing term. This individual will enter the office upon a majority vote of the Board of Directors.

## **ARTICLE VII**

### Committees

Section A – Standing Committees

The Association will have the following permanent standing committees: Membership, Public Relations, Finance, By-laws, Nominating, Annual Meeting, Athletic and Cochran Auditorium.

Section B – Ad Hoc Committees

The President of the Association may establish Ad Hoc Committees as deemed necessary.

Section C – Committee Control

Each committee shall elect a chairman from its membership. The President, as the Association's chief operating officer, will work with the chairs of each committee to give oversight to the activities of the Standing and Ad Hoc Committees.

## **ARTICLE VIII**

### Meetings

Section A – Regular Meeting

The Board of Directors shall meet in regular session once a month, if feasible. All meetings of the Board of Directors are open to the general membership.

Section B – Special Meetings of the Board of Directors

The President of the Board may call a meeting of the Board of Directors at any time. Reasons for the special meeting must be included in a notice to the Board of Directors and should be given seven (7) days before the meeting.

Section C – Annual Meeting

The Annual meeting of the Association shall be in July.

## **ARTICLE IX**

### Fiscal Year

The fiscal year of the Association will be from July 1 through June 30.

## **ARTICLE X**

### Official Publication

The official publication of the Association will be the quarterly newsletter.

This publication will be designed to keep members fully informed of Association projects and activities, school district progress, alumni achievements, etc. It will be mailed to the homes of all members at least four times each year.

## **ARTICLE XI**

### Parliamentary Authority

Robert's Rules of Order Newly Revised shall be the final authority governing the conduct of the Association and its Board of Directors and its meetings where such conduct is not specified in these by-laws.

## **ARTICLE XII**

### Amendments to the By-Laws

These by-laws may be amended by a two-thirds (2/3) vote of the members present at a regular monthly meeting, provided that written notice of such amendment has been sent to all members by action of the Board of Directors at least fifteen (15) days before the date of the meeting at which time such action is taken.

Reviewed, revised and adopted by the Board of Directors on June 16, 2008.